

SWE-KC BOARD MEETING
23 SEPTEMBER 2002
MINUTES

1. Purpose and Attendees. The purpose of this board meeting was to review the results of the telephone survey completed by the board and committee chairs from 16 September – 20 September 2002. Our membership co-chairs, Michelle Worth and Jaci Romfo compiled the results. Board members in attendance were Sue Gehrt, Natalie Stennis, Kimberly Singleton, Hope Piuck, Michelle Worth, and Jaci Romfo. The meeting took place at Black and Veatch.
2. Telephone Survey Results. The following is a summary of the survey results. The number after each answer indicates the number of responses.

Question 1 – What benefits do you currently enjoy from SWE.

- Magazine – 7
- Meetings/Professional Development – 4
- Networking/Social – 9
- Community Involvement – 2
- Student Chapter – 1
- SWE Support – 2

Question 2 – What activities would you like to see more of?

- Professional Development – 4
- Networking/Social – 6
- Community Involvement – 6
- Project Tasks - 1
- Tours – 2
- Joint Meetings – 2
- Technical Topics – 1
- Advanced Career Topics – 3

Question 3 – What days and/or times are best for you?

- M – PM – 6
- T - PM – 2
- W - PM – 3
- F – PM – 1
- S – AM – 2
- S – PM – 2
- Lunch meeting – 1
- Breakfast/Brunch Meeting – 2

Question 4 – What levels of involvement in SWE are you interested in?

None – paid member only – 3

Very Little – 7

Like to be more involved but too busy – 4

Four times a year (every other month) – 5

Question 5 – Are you willing to pay for participation in these meetings?

Yes – 17

No – 1

Question 6 – What prevents you from attending events?

Child care – 1

Work – 4

Other – 7

All of above – 1

Distance – 7

Topic Interest – 4

Notification – 1

Question 7 – What things do you feel our section could improve upon?

Variety of location – 1

Variety of meeting times – 2

Awards and nominations – 1

E-mail notification – 3

Reminders of events – 2

Diversity – 1

Email directory – 1

Healthy food at meetings – 1

Focus on education and career guidance – 1

Question 8 – What is the best way to communicate with you?

Email – 19

Question 9 – Are you aware of our monthly newsletter and website?

Yes – 16

No – 1

Question 10 – Are there any questions you have for me about the SWE Section?

Appreciate the hard work! – 1

Additional Comments and ideas.

Possible tours – Microbrewery, Harley Davidson, stadium tour.

Possible Topics – Desktop Organization, How to Pack for Trips, Travel Etiquette, Job Transitioning, Resume Building, Job Search.

Comments – Event for including spouses, SWE Email Directory, Advance Topics (focus some topics on advanced professionals rather than entry level), use our advanced engineers as resources, have a project with a finite beginning and end.

Meeting Formats – Yoga or Stress Reliever Techniques, Self-Defense, Bike Riding Trip, Arboretum.

3. Summary of survey results to help formulate meeting goals for the year.
 - a. Have one breakfast/brunch meeting on Saturday morning
 - b. Have one family/spouse event
 - c. One tour
 - d. One physical activity meeting
 - e. One meeting utilizing an experience professional as a speaker
 - f. Include a variety of meeting times and places

4. Proposed Schedule of events. After discussing the results, we developed this list of proposed meetings and events for the year. We will discuss these at the social on 30 September and finalize them at the next board meeting.
 - a. October – 17 October – Joint Meeting with Missouri Society of Professional Engineers (MSPE). Meeting is at V's Italiano Ristorante at 10819 East 40 Highway in Independence. MSPE Board Meeting at 4:30, Social at 5:30 and Dinner and speaker at 6:30. Menu is Baked Lasagna and Cannelloni Florentine, Tossed Salad, Broccoli Normandy, Antipasto Tray, Garlic Toast, Italian Rum Cake, Beverages. Cost is \$23.00. Reservations by October 14th to Emily Wicoff at 913-492-6365. Speaker is Skip Gast, Director of Employment and Training with Black & Veatch – Topic is Essential Skills and Knowledge for Success in the 21st Century.
 - b. November (late) – Travel Tips and Travel Etiquette. We will also ask for donations for emergency toiletry packets that we will put together for a local women's shelter. We will ask members to contribute toiletry items such as toothbrushes, toothpaste, small shampoos and soaps, etc. After the seminar, we will assemble the items into packets for delivery to the women's shelter. Members are encouraged to donate items or contribute \$5.00 towards purchase of items. Natalie Stennis will organize this meeting.
 - c. December (second or third week) – Adopt a Family and Holiday Party. We will try to hold this meeting north of the river. We will contract a social agency to get the name of a family to adopt for the holidays. When we get a list of needed items, we will ask for members to contribute towards these items. At our holiday social, we will wrap the items and prepare for delivery. Natalie will organize this meeting.

- d. January. Self Defense. We will offer a short course in self-defense. Kim Singleton will organize this meeting.
- e. February. Activity Project with an Explorer Post or a local school's science club. Michelle will organize this activity. Will be a one to two hour event. Will also encourage members to participate in Engineers Week Activities.
- f. March – Leadership Panel Discussion. This will be a Saturday Brunch event at one of our local Hotels. We will invite the local Student Chapters to this event. The panel will include senior SWE members for discussion of leadership topics. A committee will be formed to plan this event. Sue Gehrt, Hope Piuck and Jaci Romfo have volunteered to lead this committee.
- g. April/May – A stadium tour of Royal's Stadium is planned. After the tour, we will invite members to stay for a tailgate party and a Royal's game. This will be a Saturday or Sunday afternoon event.
- h. April – Region I Conference in St. Louis.

Reported by Sue Gehrt, SWE-KC President, 2002-2003