



Office of the City Manager

29th Floor, City Hall
414 East 12th Street
Kansas City, Missouri 64106

February 11, 2004

To: Construction Industry Representatives,

On January 5, 2004, the City of Kansas City, Missouri, embarked on an ambitious venture designed to streamline the capital improvements processes in Kansas City. As a key stakeholder in this process, the newly formed Capital Improvements Management Office wants to make you aware of ways to enhance your business opportunities with the city and remain informed about the new initiatives being proposed. You and other members of your organization are invited to attend the Kansas City Construction Industry Forum, hosted by the Capital Improvements Management Office (CIMO). **The forum is set for Tuesday, February 24, 2004 from 8:30 a.m. – 2:00 p.m. at the Bartle Hall Convention Center, 301 West 13th Street, Room 1203A, Kansas City, Missouri.** The Convention Center contact number is (816) 513-5000.

The purpose of this Construction Industry Forum is to inform the local construction community about the proposed changes to the City's existing contracting policies, including design build strategies that will potentially be implemented on future construction projects. We encourage you and other members of your organization to attend this forum to enhance networking opportunities within your industry.

Parking is available in the Convention Center parking facility and refreshments can be purchased from the concession stands within Bartle Hall. **Please RSVP by Wednesday, February 18, either via e-mail to kansascityworks@kcmo.org or telephone to Linda Misenheimer at (816) 513-2752 with the number and names of attendees from your organization.**

If you want more information about the Capital Improvements Management Program, please visit our website at www.kcmo.org/cimo or call us at (816) 513-2720. We look forward to seeing you at Kansas City's First Construction Industry Forum. Working together, we will be on our way to making sure that Kansas City Works!

Sincerely,

Wayne A. Cauthen
City Manager